

MEMO

To: All Lodge Staff, Residents & Family Members
From: **Liz Paterson-Finlay, Project Manager**
CC: Graham Wise, CEO
Subject: Commencement of Small Household Model of Care
Date: 27 June 2025

I wrote to you all at the beginning of this month advising that construction was progressing well and that we were expecting completion by the end of this month, with a plan to commence the small house model of care from Monday 18th August.

Management have been very busy working behind the scenes to meet with all the staff that expressed an interest in working in either Rosella (rooms 1-11) or Kookaburra house (rooms 14-22), creating new master rosters for these staff and organising and scheduling training. As this has all been coming together over the past few weeks, management have recognised that the training schedule is a little intense for the non-clinical staff that need to complete both medication and dementia training competencies. In addition to this the builders are not quite as close to completion as planned and at this time have advised that completion is more likely to be the end of July / first week in August. Following completion, we will need to obtain our occupancy certificate before we can commence using the new household common areas and new bedrooms and this can also take a few weeks.

After careful consideration of these matters, management have made the decision to push back the commencement date for the Small Household Model of Care to Monday 15th September. This will allow us to reduce the intensity of our staff training schedule making it more manageable and get both Rosella and Kookaburra households furnished, stock the kitchens with crockery and kitchenware, and start landscaping works.

Banksia continues to be very appreciative to residents, families and staff for their ongoing understanding and is looking forward to the opening of our lovely new facilities and spaces. Please find attached some recent site photos.

In the meantime, if you have any questions or feedback, please feel free to contact me via email or phone or if you have something that you would like to discuss face to face, myself and CEO-Graham Wise, remain available for one-on-one sessions with staff, residents and family members. Interested persons can arrange a meeting and/or discussion by calling administration office on 02 4471 6031 or by emailing me directly on acarprojectmanager@banksiavillage.com.au.

Kind Regards
Liz Paterson-Finlay

ACAR Project – Site Photos



Entry ramp to Kookaburra House



Café



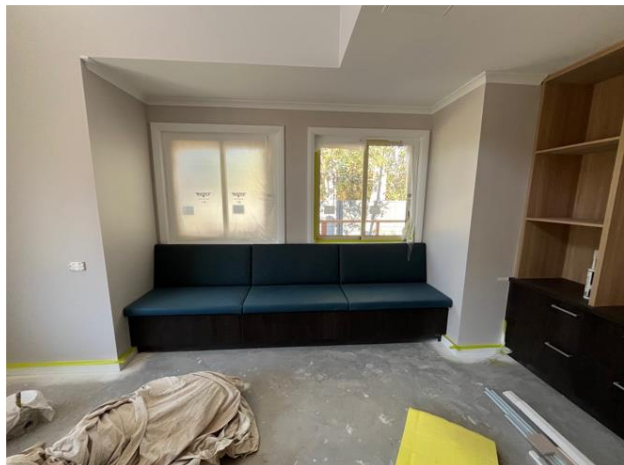
Rosella House Kitchen



Kookaburra house sitting room



Timber walkway to Rosella House main entry



Rosella House window seats